

Minutes of the Mundford Parish Council Virtual Meeting by Zoom on 7th January 2021

PRESENT:

Councillor J. Musgrove (Chairman) Cllrs D. Goodrham, K. Weight, S. Eyres, N. Enderby S, Welsh, S. Booth and District Cllr M. Nairn. There were no members of the public.

1. THE CHAIRMAN'S OPENING REMARKS

Welcome to our Zoom meeting. It has been nearly a year since the first outbreak of COVID and here we are again back in lockdown. I hope everyone had a good festive season. Cllr S. Eyres and myself presented the Mundford Pride Scheme award to David and Patsy Allen for all their efforts around the village. A new smoke alarm has been installed in the office and allotment hut.

2. APOLOGIES OF ABSENCE

Cllr B. Ellis.

3. ACCEPT AND SIGN THE MINUTES

The minutes of the meeting in December were accepted as a true and accurate record. This was proposed by Cllr D. Goodrham and seconded by Cllr N. Enderby. All agreed.

4. TO RECEIVE DECLARATIONS OF INTEREST

None.

5. PUBLIC PARTICIPATION

None.

6. MATTERS ARISING

6.1 Outstanding Highway Matters

- The SAM2 sign has been installed south bound on Swaffham Road for four weeks. This will then be moved to north bound on the same road. Still waiting for Highways to confirm one of the locations. Chairman J. Musgrove to chase.
- There is a telegraph pole on the Swaffham Road near the Lynford turning which is leaning. Clerk contacted UK Power Networks and this has been checked. It is not dangerous and will be looked at some point in the future.
- Cllr S. Welsh to contact Sam Chapman-Allen regarding state of the Lynford Road near Lynford Lakes.
- There is a lot of rubbish on the A1065/A134/A11. Clerk to contact Breckland Council.

6.2 Village Footpaths and Verges

- There are a number of hedges around the village which need to be reduced in size. Chairman J. Musgrove will do a walkaround and provide the Clerk with a list of properties to contact.

6.3 Allotments

The four new allotments have now been taken.

6.4 Handyman/Gardener

All benches have been cleaned. The trailer and pressure washer has been stored in the allotment hut for the winter. The base for the water tank still needs to be completed.

6.5 Allotment Hut

The handyman has removed the small lean too structure at the side of the allotment hut ready for the tree planting. The Woodland Trust are not accepting any new applications for free trees. The cost of hedging packs is £54.00 each. Chairman J. Musgrove will confirm the exact price. Three packs are needed. Cllr N. Enderby will also look into obtaining fir trees.

6.6 Parish Council Vacancy

Cllr S. Eyres proposed that Sean Morris become the new Councillor and this was seconded by Chairman J. Musgrove. This was agreed by everyone. Clerk to send necessary forms for completion and confirm to Breckland Council.

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6.7 Phone Box/Planter

Chairman J. Musgrove to look at purchasing a recycled planter for the space where the phone box was situated.

7. CORRESPONDENCE

- The Council received a card from Chris Burton thanking us for the plaque in John's name. Chris has made a donation to PACT animal sanctuary as a thank you.
- We kindly received a £20.00 donation for the Christmas tree from a couple residents of the village. This will be used at next tree lighting ceremony due to the cancellation this year.

8. FINANCE

8.1 Payments and Cheques for the November invoices

The following payments were authorised on Thursday 7th January. This was proposed by Cllr S. Welsh and seconded by Cllr D. Goodrham. All agreed.

BT have now carried out the modifications to the office infrastructure.

| Description | Amount |
|---|-------------------|
| Balance for December 2020 (minus the following direct debits) | £14,298.92 |
| Opus Energy Parish Office Electric | £0.00 |
| E-On Street Lights | £118.97 |
| Everflow Water Rates | £8.64 |
| XLN Telephone/Wifi Parish Office | £49.14 |
| Opus Energy (Allotment Hut Invoice) | £13.10 |
| ICO Renewal | £35.00 |
| Total Direct Debits | £224.85 |
| Receipts | Amount |
| | |
| Total Income | £0.00 |
| Balance | Amount |
| After Direct Debits and Income | £14,074.07 |

| Cheques | Description | Total |
|-------------------|--|------------------|
| BACS | Westcotec Street Light Maintenance | £59.23 |
| BACS | LexisNexis – Arnold Baker Council Administration | £119.99 |
| BACS | Viking Stationery – Printer Inks | £122.20 |
| BACS | Volunteer – Angelika Peters-Dennis (Grant) | £72.45 |
| BACS | Handyman and Clerk Wages | £748.00 |
| BACS | Mr J Musgrove – Pride of Mundford Award (S137) | £50.00 |
| BACS | Mrs A Shepherd – CCS | £100.00 |
| BACS | Mr J Musgrove – Items for Office and Hut | £90.53 |
| BACS | HMRC – PAYE | £130.80 |
| Total Paid | | £1,493.20 |

| Balance in Community Account | Total |
|---------------------------------|------------|
| January 2021 | £12,580.87 |
| Balance in Savings Account | Total |
| January 2021 | £25,881.57 |
| Balance for Miscellaneous Items | Total |
| Chilzone | £1592.96 |
| Outdoor Sports and Play | £996.50 |

8.2 Web report for December

- There were 200 visitors in December.

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9. PLANNING APPLICATIONS

| Reference Number: | Address: | Date: | Description: | Outcome/ Update: |
|-------------------|----------------------------------|------------|--|---------------------|
| 3PL/2020/0943/F | 2 The Lammas, Mundford | 08/09/2020 | Proposed dwelling house with integral garage | Approved |
| 3PL/2020/0425/VAR | Land Off Crown Road, Mundford | 06/05/2020 | Variation of Conditions 2, 4, 5, 6, 8, 9, 10, 11 and 14 on 3PL/2017/0059/F Please refer to Variation of Condition Report submitted with this application. | Approved |

10. STREET LIGHTING

The quotations for the alterations for the street lights in the village have now been received. This will cost £1,986 plus VAT. This was proposed by Chairman J. Musgrove and seconded by Cllr S. Eyres. All agreed.

The quote for the new extension poles on three lamp posts in the village will be £390.57. This was proposed by Cllr S. Eyres and seconded by Cllr S. Welsh. All agreed. Clerk to send confirmation to Westcotec for all items to be completed.

11. REPORTS

11.1 District Cllr Mike Nairn

The Chairman of Breckland Council continues to provide regular updates. In Breckland since 2nd January there has been 34 positive cases of COVID. This brings the overall total to 689. In the past 7 days 13 people have sadly passed away. West Suffolk hospital have 137 patients currently so it is important to take lockdown seriously

11.2 County Cllr Fabian Eagle

None.

12. MEMBERS' MATTERS

- The flag has been removed due to high winds. The flag pole does require cleaning again.
- The office wall will be insulated once lockdown has ended.
- The old office laptop and printer will be offered to Mundford Primary School. Chairman J. Musgrove will contact the school to discuss.
- Internal auditor will be added to the agenda in February.

With nothing more to discuss the meeting closed at 21.15pm.

Chairman: _____ Date: _____